

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
July 9, 2021**

A regular meeting of the Bedford Public Library Board of Trustees was held on July 9, 2021 in the McAllaster Room. In attendance were Pam Van Arsdale (Chair), Walter Gallo (Trustee), Jerry Hanauer (Treasurer), Catherine Rombeau (Alternate Trustee), and Miriam Johnson (Director). The meeting was called to order at 9:00 a.m.

Secretary's Report – Minutes from the June 11, 2021 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following gifts were accepted:
Derry Medical Center Charitable Foundation - \$1,000

Director's Report – See attached.

Old Business:

LED Lighting Project – The lights are still backordered.

Space Planning – Genella and Molly from Stibler Associates presented their findings to Miriam yesterday. After interviewing staff and measuring the tech services room, they wanted to ensure they understood the overall requirements of each task and which workstations should be adjacent to one another. Now that the summary has been vetted by Miriam, they will work out an initial design, which they will present in two weeks.

Reopening Plan – Discussion of meeting rooms. At this point we will begin scheduling meetings after Labor Day and respond as needed to changing community conditions.

ARPA Funding Through NH State Library – The grant was awarded in the amount of \$3,539. The bill will be paid, then submitted for reimbursement through the state library. The total bill for the sensors/capacity monitors was \$3,981.52. The balance will be applied to the town budget. Miriam will request a split invoice for the software and tech support.

Parking Lot – No further updates have been received.

New Business:

Review Investment Policy – The investment policy was reviewed.

Motion: Jerry moved that the Trustees continue with the existing investment policy. Walter seconded.

Motion passed unanimously.

Saturday Hours – Discussion about keeping hours consistent year-round. The Trustees were in agreement to keep Saturday hours 10-2 for consistency, rather than switching between 10-3 and 10-1. This will be reflected on the 2022 budget, as will an additional person in the Children's room on Saturdays. The added person will also allow the library to put on Saturday programs.

The next meeting will be held on Friday, August 20, 2021 at 9:00 a.m. in the McAllaster Room. The meeting adjourned at 9:42 a.m.

Respectfully submitted,
Miriam Johnson
Library Director