

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
November 19, 2021**

A regular meeting of the Bedford Public Library Board of Trustees was held on November 19, 2021 in the McAllaster Room. In attendance were Pam Van Arsdale (Chair), Walter Gallo (Trustee), Jerry Hanauer (Treasurer), Catherine Rombeau (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). Jeff Foote (Director of Department of Public Works), Brian E. Patinskas (McFarland Johnson) joined the meeting from 9:08-9:30. The meeting was called to order at 9:08 a.m.

Secretary's Report – Minutes from the October 29, 2021 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts – The following gifts were accepted: Pam Van Arsdale, Walter Gallo, Jerry Hanauer, and Catherine Rombeau in memory of Phyllis Johnson – \$100.00.

Motion: Walter made a motion to accept the gift, Jerry seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Budget 2021 and 2022 – Miriam gave an update on the 2021 budget and the budget workshop for the 2022 budget.

New Business:

Parking Lot Discussion with Jeff Foote and Brian E. Patinskas, McFarland Johnson – Jeff gave a brief overview of the parking lot expansion background history. There was a discussion of various options, including the possibility of a program space closer to the building, more green space, the feasibility of using a semi-permeable surface, traffic flow, and the expansion of lighting in the parking lot. Brian will work on a revised preliminary plan and present it to the Board in mid-January.

Security Gate Discussion – Brief discussion of the security gates.

Policy Review Schedule – Miriam will work on a schedule for January for the Board to regularly review our policies.

The next meeting will be held on Thursday, December 9, 2021 at 9:30 in the Richmond Room. The meeting adjourned at 10:06. a.m.

Respectfully submitted,

Miriam Johnson
Library Director

Caitlin Loving
Assistant Director