

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
October 20, 2017**

A regular meeting of the Bedford Public Library Board of Trustees was held on October 20, 2017 in the Richmond Room. In attendance were Ed Moran (Chair), Walter Gallo (Trustee), Tony Frederick (Treasurer), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:03 a.m.

Secretary's Report – Minutes from the September 15, 2017 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Director's Report – See attached.

Old Business:

Library Sanitary Line Replacement – Mary Ann met with staff from DPW and Meridian Construction earlier in the month about the RFP. Meridian submitted a quote last week. Mary Ann will meet with DPW next week to discuss options. Schedules are busy as budget figures are due next week to the Town Council. In the meantime we are continuing the daily flushing. We have not been booking any speakers as the project time frame has been unclear.

Facilities Master Plan – The committee has met again with the architects to discuss options for other town buildings. There have been no final decision made, and nothing has yet been presented to the Town Council. The library parking lot may be done next year, with the long term plan in mind.

Staff Development Day, Monday October, 9 – The day went very well. Thank you to Ed for hosting the staff.

Bulldog – The Bulldog was dedicated on October 13th.

Material Selection Policy – Mary Ann presented an overview of the policy and the process if complaints are made. Several changes were proposed. An updated policy will be discussed at the next meeting.

New Business:

2018 Budget – Mary Ann is waiting to hear if the Town Manager has made any adjustments to the budget that was submitted to him. She has not received the staffing numbers from Finance, but will review them when they come in. The budget session with the Council is scheduled for Saturday, November 4th.

The next meeting will be held on Monday, November 13, 2017 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:00 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director