

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
January 12, 2018**

A regular meeting of the Bedford Public Library Board of Trustees was held on January 12, 2018 in the Richmond Room. In attendance were Ed Moran (Chair), Walter Gallo (Trustee), Mary Ann Senatroy (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:10 a.m.

Secretary's Report – Minutes from the December 8, 2017 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following gifts were accepted by the Trustees: Memorial Books Bedford Women's Club - \$50; Foundation donation of furniture purchase-\$10,972.70

Director's Report – See attached.

Old Business:

2017 Budget – There are several invoices still pending. We are in the process of finalizing the numbers.

Library Sanitary Line Replacement – The project took place during the week of Dec. 18-22. Mary Ann shared pictures and details of the pipe lining.

Carpet Project – Meghan Collins put together all of the necessary information for the carpet RFP specifications. She recommended sealing the concrete due to the results of the moisture testing. At the time of the carpeting project, we would like to reconfigure the Children's Room to make the area more efficient. A design needs to be drawn up prior to the RFP being issued.

Motion: Walter moved that the Trustees approve the expenditure of up to \$5,000 for a space consultant for the Children's Room. Ed seconded. Motion passed unanimously.

New Business:

Young Adult Furniture – The Foundation would like to name the YA area the John Wood Young Adult area in recognition of all of the work John Wood has done to update the space for young adults.

New Foundation Director – The Foundation has recommended Katy Cutshall as a director.

Motion: Walter moved that the Trustees approve Katy Cutshall as Foundation Director. Ed seconded. Motion passed unanimously.

The next meeting will be held on Friday, February 9, 2018 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:10 a.m.

Respectfully submitted,
Mary Ann Senatroy
Library Director

Miriam Johnson
Assistant Director