

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
June 8, 2018**

A regular meeting of the Bedford Public Library Board of Trustees was held on June 8, 2018 in the Richmond Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:10 a.m.

**Secretary's Report** – Minutes from the May 18, 2018 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted. The following gifts were accepted by the Trustees: Bedford Women's Club for the NE Aquarium Pass - \$650; Merrimack Valley SCORE - \$300; Alpha Delta Kappa, Gamma Chapter - \$25.

**Director's Report** – See attached.

**Old Business:**

**Staffing** – Carla Ferreira will be the Acting Head of Children's Services for the summer.

**Investments** – The check was written in March but has been held. Mary Ann will continue to hold it until a decision is made.

**Story Castle Project** – The reconfiguration of the castle has begun.

**Carpet Project** – We have a design from Tucker Interiors, but no pricing. Peter will be putting out the RFP for the carpet without any of the moving and reconfiguration. We will determine the time line later.

**Skelly donation** – Mary Ann continues to receive periodic updates. The property in Tennessee has sold. The property in Amherst has also sold.

**Library Director's Evaluation** – Evaluation was completed.

**YA furniture** – The furniture was delivered this week. The Library Foundation is planning an event later in June to dedicate the space in honor of John Wood.

**Genre Study** – Four of the library staff members filmed a Sci Fi show at BCTV on Wednesday. It will air soon.

**Phone Booth** – The phone booth arrived last week.

**New Business:**

**Book Donations** – We have been sending many books to Better World Books. We are trying out a new vendor.

**Time and Attendance** – The Town Finance Department has been working to get a computer based time and attendance software. It was approved by the Town Council and is now being implemented. Meetings begin next week, including an overview of labor law with an attorney. Discussion ensued. The topic will be revisited at the next meeting.

**Non-public session as per RSA 91-A:3** – Ed Moran made a motion to go into non-public session to discuss personnel, seconded by Tony Frederick at 10:53 a.m. A roll call vote was taken, with all trustees voting in the affirmative. Ed Moran moved and Tony Frederick seconded to return to public session at 11:01 a.m.

The next meeting will be held on Friday, July 13, 2018 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 11:03 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director