

BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
January 11, 2019

A regular meeting of the Bedford Public Library Board of Trustees was held on January 11, 2019 in the Richmond Room. In attendance were Ed Moran (Chair), Walter Gallo (Trustee), Mary Ann Senatros (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:05 a.m. Tony Frederick (Treasurer) joined the meeting at 10:00 a.m.

Secretary's Report – Minutes from the December 13, 2018 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following gifts were accepted by the Trustees: Ann Rixinger in memory of Allan Christopher - \$100.00; Paula Blank - \$100.00.

Director's Report – Mary Ann gave a summary of the children and adult programs being offered in January. There are many new children's offerings that are well attended. The adult programming committee will meet Monday to plan out additional events for the spring.

Old Business:

Budget 2019 – The public hearing was Wednesday. The A/V equipment request was cut from our budget. The town council requested we do fundraising for it. For capital improvements, the library is slated for a new septic system and new parking lot. The sidewalk will be repaired in the spring. The Trustees thought it would be helpful to have Jeff Foote and Peter Barbuto attend a meeting soon to discuss plans for this year and upcoming years.

Carpet Replacement Lower Level – The carpeting project is complete. The staff moved all of the books, as well as reorganized picture books. Tucker Interiors moved the shelving. The response from the public has been very positive. We will have an appreciation lunch for the staff later in January.

Skelly donation – There was a hearing last week regarding our motion and there will be a follow-up hearing next week. There will be a conference call with the TN attorney today to discuss the appeal.

Library Risk Assessment – Mary Ann had distributed the assessment to the Trustees. We had a general training from Lieutenant Bernard. He will be back in February to answer more building specific questions.

New Business:

AED Unit – Peter confirmed with Mary Ann that our AED unit will be replaced, along with others in town. Walter suggested that we let all of the regular meetings know that it is available. We will have a CPR/AED training for staff this spring.

Derry Medical Center Donation – Mary Ann received notification from Derry Medical Center Foundation that they will donate \$1,000 again this year. Mary Ann suggested we use these funds toward the A/V equipment for McAllaster Room.

BHS Student – A BHS student will be creating paintings of several town buildings, including the library. He would like to sell prints and donate the money to the library.

New part time staff – We have hired a part time person to fill in some weekend hours, Monday nights, and Tuesday mornings.

Lighting – The upper level has been dark because so many lights have been out. The large light in the YA area has been out for years. The electricians spent two days here replacing ballasts. They replaced many lights in the tray ceilings. They have not been able to fix that large light. Mary Ann asked Peter to look into options for moving to LED lights going forward.

The next meeting will be held on Friday, February 8, 2019 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:12 a.m.

Respectfully submitted,
Mary Ann Senatros
Library Director

Miriam Johnson
Assistant Director