

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
February 8, 2019**

A regular meeting of the Bedford Public Library Board of Trustees was held on February 8, 2019 in the Richmond Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:10 a.m.

Secretary's Report – Minutes from the January 11, 2019 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following gifts were accepted by the Trustees: Bedford Women's Club in memory of Sheila Roberge - \$25.00; Derry Medical Foundation - \$1,000.00.

Director's Report – Mary Ann provided a summary of January activities.

Old Business:

Budget – Mary Ann distributed the final budget numbers for 2018. The Budgetary Town Meeting is on Wednesday, March 13th at 7:00 p.m.

Skelly donation – There has been no word on the hearing. The judge was taking the appeal under advisement.

Library Risk Assessment – We have discussed the assessment and will work with Lt. Mike Bernard next week. Library department heads began working on priorities based on the suggestions from the assessment.

AV Equipment – The McAllaster Room equipment was cut from the 2019 budget. The Barker Foundation is making a \$5,000 donation toward the equipment. Mary Ann suggested the Derry Medical Foundation donation be used toward this as well.

Motion: Walter moved that the Trustees fund the balance of the cost of equipment and installation. Tony seconded. Motion passed unanimously.

New Business:

Quiet Study Room Policy – An updated policy was presented and discussed. Emily Weiss, Head of Reference, explained the reasons for the changes.

Motion: Ed moved that the Trustees update the quiet study policy as presented. Walter seconded. Motion passed unanimously.

Investment Policy – The Trustees reviewed the investment policy and there were no changes suggested.

Motion: Walter moved that the Trustees continue with the existing investment policy. Tony seconded. Motion passed unanimously.

Director's Annual Review – Ed and Mary Ann will schedule a time to meet to discuss the review.

The next meeting will be held on Friday, March 8, 2019 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:35 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director