

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
April 11, 2019**

A regular meeting of the Bedford Public Library Board of Trustees was held on April 11, 2019 in the New Hampshire Room. In attendance were Walter Gallo (Chair), Pam Van Arsdale (Treasurer), Tony Frederick (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:05 a.m.

Election of Officers – Pam was elected as Library Trustee on March 12.

Motion: Pam moved that Walter Gallo be elected Chair, and she be elected Treasurer. Walter seconded. Motion passed unanimously.

Secretary's Report – Minutes from the March 8, 2019 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following gifts were accepted by the Trustees: Barbara Danielson - \$10.00, Coldwell Banker movie sponsor - \$180.00.

Director's Report – See attached.

Old Business:

Walkway – The walkway replacement is scheduled to start soon.

Parking Lot – Mary Ann spoke with Rick Sawyer and Jeff Foote yesterday. The plan is to have the parking lot done this year. Rick has asked Jeff if DPW can draw up plans. Mary Ann has requested that they consider having a secondary egress.

Skelly donation – There has been no news. Pam will speak with Ed about the details and contact information.

AV Equipment – One of the AV companies is coming to look at the equipment in the McAllaster Room again today, since the original proposal is over a year old and they have some newer options to offer.

AV Equipment for Castle – The staff in the children's room have been offering more programs which contain an audio-visual component. We have had several companies offer proposals for solutions. The one we would prefer, and the more cost effective, is a TV on the wall with a Blu-Ray player, and connections for a PC.

Motion: Pam moved that the Trustees spend \$3,513.42 on the 65" TV and related equipment for the Children's Castle. Walter seconded. Motion passed unanimously.

Fidelity Account – The balance of the Osberg funds will be moved to the Fidelity account and invested in the same money market account as the current funds.

New Business:

Staff Appreciation Breakfast – The Foundation sponsored a breakfast (on Tuesday and Thursday) for the staff for National Library Week. It was very much appreciated by all.

Thank you to Ed – Ed attended the breakfast on Tuesday, where he was presented with a card from the staff and a gift basket. Walter spoke with Ed to express his gratitude for his years of service. He will write a letter on behalf of the Trustees.

Bedford Garden Club Proposal – The Garden Club would like to enhance the garden on the lower level and would like us to consider putting in drip irrigation. The Trustees are interested in the project but would like more information on the water system possibilities and costs. Mary Ann will begin by talking with Peter.

Foundation Member Recommendation – The Foundation has recommended Sue Dell to be on the Foundation.

Motion: Walter moved that Sue Dell be appointed to the Library Foundation. Pam seconded. Motion passed unanimously.

Trustee Calendar – Mary Ann drafted a Trustee calendar. Since Grace is away today, we will discuss the Unattended Children policy in May. Mary Ann gave an overview of the calendar, including the sequence of the budget process.

Town Council Retreat – Mary Ann summarized the information from the Town Council retreat. They will be looking at facilities this year. The library is in the facilities study, but in the long term. The upcoming priorities are

the fire sub-station, land purchase for police and upgrades to Sportsmen's field, then the Highway Garage improvements. As part of the facilities study, an architect did assess the library building and sketch out a possible plan.

NHLTA Conference – The conference is on Wednesday, May 29th in Manchester. Selections were made and online registration is open.

The next meeting will be held on Wednesday, May 8, 2019 at 9:00 a.m. in the New Hampshire Room. The following meetings are tentatively scheduled for June 4, July 9, and August 20, all at 9:00 a.m. The meeting adjourned at 10:38 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director