

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
May 8, 2019**

A regular meeting of the Bedford Public Library Board of Trustees was held on May 8, 2019 in the New Hampshire Room. In attendance were Walter Gallo (Chair), Pam Van Arsdale (Treasurer), Tony Frederick (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:05 a.m. Grace Larochelle and Carla Ferreira joined the meeting from 9:15 a.m. to 9:50 a.m.

**Secretary's Report** – Minutes from the April 11, 2019 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted. The following gifts were accepted by the Trustees: Anne Mikol for books in memory of Kay Langan - \$200.00, Bedford Italian Cultural Society - \$100.00.

**Director's Report** – See attached.

**Old Business:**

**Library Walkway** – The walkway replacement will begin on Monday, May 27.

**Skelly donation** – Pam, Miriam and Mary Ann met last week. Pam is scheduling a meeting with Ed.

**AV Equipment** – We have sent in a down payment for the majority of the equipment. We have determined that we need to replace the LCD projector, also. The Trustees suggested we request funding from the Foundation. We will also request funding to move the lighting controls to the front of the room.

**AV Equipment for Castle** – The TV and Blu ray player have been installed and the staff is thrilled. Before we had it installed, we realized that the original mount was not movable. It costs \$145.00 more for the movable mount.

**Motion:** Pam moved that the Trustees spend an additional \$145.00 for the equipment. Walter seconded. Motion passed unanimously.

**New Business:**

**Unattended Child Policy** – Grace Larochelle and Carla Ferreira joined the meeting to discuss the policy. The draft will be modified based on the discussion. The policy will be voted on at the next meeting.

**Bedford Garden Club Proposal** – The Garden Club would like to enhance the garden on the lower level and would like us to contribute funds to the project. Peter and Kirk put a sleeve under the walkway for the irrigation.

**Motion:** Pam moved that the Trustees support the Bedford Garden Club project to re-landscape the garden at the lower level of the library in the amount of \$550.00. Tony seconded. Motion passed unanimously.

**Library Garden Supplies** – The staff grows cutting flowers in the raised beds and would like to continue with it this summer.

**Motion:** Pam moved that the Trustees fund up to \$100.00 for plants/supplies for the garden. Tony seconded. Motion passed unanimously.

The next meeting will be held on Tuesday, June 4, 2019 at 9:00 a.m. in the New Hampshire Room. The following meetings are tentatively scheduled for July 9, and August 20, all at 9:00 a.m. The meeting adjourned at 10:38 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director