

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES**

July 9, 2019

A regular meeting of the Bedford Public Library Board of Trustees was held on July 9, 2019 in the New Hampshire Room. In attendance were Walter Gallo (Chair), Pam Van Arsdale (Treasurer), Tony Frederick (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:00 a.m.

Secretary's Report – Minutes from the June 4, 2019 regular meeting and the June 10, 2019 special meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Director's Report – See attached.

Old Business:

McAllaster Room Equipment – The equipment was updated thanks to multiple donations and the balance of the funding from the Trustees. We will place a small framed sign in the room thanking the donors.

Skelly donation – A conference call with the attorney was held on June 10. Tyler filed a motion for partial distribution. We should be receiving a check soon, as it was indicated on documents from the estate attorney dated July 3rd that funds were disbursed. After the phone call, more documents were received.

Children's Safety Policy – The policy was amended based on feedback from Captain Dan Doudi, Bedford Police Department.

Motion: Walter moved that the policy be passed as amended. Pam seconded. Motion passed unanimously.

New Business:

Summer Reading Program – Mary Ann gave an overview of the programs in place for adults, teens and children.

Rules of Behavior Policy – Mary Ann distributed the updated policy. The wording regarding age of children unattended in the library was adjusted to reflect the change in the Children's Safety Policy.

Motion: Pam moved that the policy be passed as amended. Tony seconded. Motion passed unanimously.

Trustees Alternates – Mary Ann researched the history of the number of library trustees. If the trustees are interested in alternates, they would need to appoint someone. Discussion ensued.

Budget 2019 and 2020 – Mary Ann distributed the current budget. By August 23, all of the 2020 budget numbers need to be keyed into the town system. The time line was laid out. One line we are looking at increasing is library programs, since that line has been unchanged for years and we continue to increase our offerings. Other areas of increase being considered are electronic resources and internet speed for public computers.

The next meeting will be held on Tuesday, August 20, 2019 at 9:00 a.m. in the New Hampshire Room. The following meeting is tentatively scheduled for September 17 at 9:00 a.m. The meeting adjourned at 10:57 a.m.

Respectfully submitted,

Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director