

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
September 24, 2019**

A regular meeting of the Bedford Public Library Board of Trustees was held on September 24, 2019 in the New Hampshire Room. In attendance were Walter Gallo (Chair), Pam Van Arsdale (Treasurer), Tony Frederick (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:02 a.m.

Secretary's Report – Minutes from the August 20, 2019 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Director's Report – See attached.

Old Business:

Budget 2019 – Mary Ann distributed the YTD budget.

Investment Policy – The policy will be discussed at the next meeting.

Bench – Mary Ann shared information about benches from Swenson Granite. The kidney shaped bench is approximately \$700.

Budget 2020 – Mary Ann presented the proposed changes from 2019 to 2020, including re-categorization of expenses and initiatives for 2020. The upcoming meeting dates and processes were discussed.

Library Trustee Alternate – This is on the agenda for the Town Council on September 25. Jerry will be there, as will Mary Ann. Walter plans to attend.

New Business:

Staff Training Day – The Trustees suggested that they fund a lunch for the staff training day.

Motion: Pam moved that the Trustees fund the lunch for staff training day. Walter seconded. Motion passed unanimously.

Meeting Room and Parking Lot – Several recent requests were discussed. The trustees determined that we do not use the parking lot for non-library events.

Manchester Artists association – The Trustees agreed to send the letter in support of their gallery space request.

Foundation Member – The Foundation has recommended adding Meg Duhaime to the Foundation. She is currently the vice president of the Friends of the Library.

Motion: Pam moved that the Trustees approve the appointment of Meg Duhaime to the Foundation. Walter seconded. Motion passed unanimously.

The next meeting will be held on Friday, October 11, 2019 at 9:00 a.m. in the New Hampshire Room. The following meeting is tentatively scheduled for Friday, November 8, 2019. The meeting adjourned at 10:51 a.m.

Respectfully submitted,

Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director