

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
November 8, 2019**

A regular meeting of the Bedford Public Library Board of Trustees was held on November 8, 2019 in the New Hampshire Room. In attendance were Walter Gallo (Chair), Pam Van Arsdale (Treasurer), Tony Frederick (Trustee), Jerry Hanauer (Alternate Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:04 a.m.

Secretary's Report – Minutes from the October 11, 2019 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following gifts were accepted: Village Green Book Group in memory of Donald Donahue – \$200.00.

Director's Report – See attached.

Old Business:

Budget 2019 – Mary Ann distributed the YTD budget.

Bench – Mary Ann spoke with Peter. DPW has contacted Dig Safe and will prepare the area with gravel.

Motion: Walter moved that the Trustees fund the purchase of the bench, up to \$1,000. Pam seconded.

Motion passed unanimously.

Budget 2020 – Mary Ann and Miriam attended the council meetings. There were very few questions. The Council has not talked about the budget since those meetings, but will take it up at their December 11 meeting. Rick Sawyer presents a budget pie chart each year that indicates what portion of town taxes fund which department; this year, the library amount is \$64.

Head of Children's Services – Emily Sennott will begin on November 12. Carla Ferreira has done an excellent job filling in.

Trust Funds – Mary Ann will follow up with Tammy.

New Business:

Craftworkers' Guild Sign – The Craftworkers' Guild has requested a small sign at the entrance to the parking lot. Peter is working on it with the DPW sign department.

Macmillan ebooks pricing embargo – Mary Ann had emailed the Trustees the letter we have written to our patrons about the ebooks embargo. Discussion ensued about the issue.

Staff holiday party – The Trustees have funded the staff holiday in the past, and we are requesting funding for this year. In addition, we would like to close early, at 5:00 p.m., on Thursday, December 5th since not everyone can make it on our usual schedule of Friday, December 6th.

Motion: Pam moved that the Trustees fund the staff holiday party up to \$600.00, and close the library at 5:00 p.m. on Thursday, December 5th. Walter seconded. Motion passed unanimously.

Staff logo shirts – The Trustees had funded long sleeve t-shirts for staff several years ago. We requested they fund another shirt for each staff.

Motion: Pam moved that the Trustees fund the purchase of another long sleeve shirt for staff. Walter seconded. Motion passed unanimously.

The next meeting will be held on Thursday, December 12, 2019 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:24 a.m.

Respectfully submitted,

Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director