

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
September 24, 2020**

A regular meeting of the Bedford Public Library Board of Trustees was held on September 24, 2020 in the McAllaster Room, with Zoom attendance also available. In attendance were Walter Gallo (Chair), Pam Van Arsdale (Treasurer), Jerry Hanauer (Alternate Trustee), Mary Ann Senatroy (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 10:35 a.m.

**Secretary's Report** – Minutes from the August 28, 2020 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted.

The public hearing was opened at 10:40 a.m.

**Acceptance of Gifts** - Public Hearing for the acceptance of a bequest from Wayne Donald Skelly as per the provisions of RSA 202-A-4-c.

Motion: Pam moved that the Trustees accept the final distribution of \$12,663.45 from the estate of Wayne Donald Skelly to the Bedford Public Library. The funds to be deposited in accordance with the Investment Policy of the Library Trustees in the Fidelity Money Market account. Jerry seconded. Motion passed unanimously.

The public hearing was closed at 10:45 a.m.

**Director's Report** – Mary Ann summarized the library activity, including the new story walk at the Bedford Village Common.

**Old Business:**

**Budget 2020** – The furniture and fixtures line is overspent due to the installation of the plexiglass. It has been submitted for reimbursement from the GOFERR fund.

**Budget 2021** – The finance department input the personnel numbers. The next step is to meet with Rick. One of the additions was for the reupholstering of the meeting room chairs.

**New Business:**

**Facilities Update** – Mary Ann thanked DPW for their help on the story walk. They support us daily, but this was an extra effort that was much appreciated. Mary Ann met with Jeff Foote and other department heads to talk about upgrading the town-wide camera system and electronic fobs for doors. They plan to combine all town buildings for one project. Mary Ann also met with Peter to decide on camera placement. Once the town-wide needs are determined, a request for information will be issued, perhaps in late spring. The budget would be in DPW; they would put together the RFQ and proposals for vendors. There has been no new information on the lighting or the parking lot. Mary Ann has spoken to Peter about adding a door into Technical Services to ease up on congestion in the area of the circulation desk. There is money in the facilities budget. We may need to contract with a local company to plan out the workspace after the installation.

**Staff Training Day** – The Trustees offered to buy lunch for the staff on this day.

The next regular meeting will be held on Thursday, October 22, 2020 at 9:00 a.m., in the McAllaster Room. The meeting adjourned at 11:32 a.m.

Respectfully submitted,

Mary Ann Senatroy  
Library Director

Miriam Johnson  
Assistant Director