

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
December 18, 2020**

A regular meeting of the Bedford Public Library Board of Trustees was held on December 18, 2020 via Zoom. In attendance were Walter Gallo (Chair), Pam Van Arsdale (Treasurer), Jerry Hanauer (Alternate Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:05 a.m.

Secretary's Report – Minutes from the November 13, 2020 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following gifts were accepted: Judith Maclellan for gift books- \$110.00, Pricilla Chamberlain in memory of Armella Kahn - \$50.00, Elinor Green to congratulate the mother of the bride Donna Potterfield - \$20.00

Director's Report – See attached.

Old Business:

Budget 2020 and 2021 – Current 2020 year to date budget was reviewed. Some lines will be unspent, primarily in wages and associated lines, and professional services. The latter would have been spent on setting up the new computers for the public. Those have been ordered and the funds encumbered but are not slated to come in until late January. Upcoming dates for next year's budget include two public hearings, January 13 and January 27, and the budgetary town meeting on March 10.

Book donations – We are accepting book donations and have a volunteer who comes in once a week who is screened and wears a mask. She is working in a separate area while here.

LED Lighting Project – Peter advised Mary Ann that the paperwork has been resubmitted and he expects it will take place in January or February.

Library Marketing – In addition to the newspaper articles and social media posts, we have begun a biweekly newsletter to place in books that are being picked up.

Holiday Luncheon – The staff was very appreciative of the lunch supplied by the trustees this week.

The next regular meeting will be held on Friday, January 15, 2021 at 9:00 a.m., via Zoom. The meeting adjourned at 9:55 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director