

BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
June 11, 2021

A regular meeting of the Bedford Public Library Board of Trustees was held on June 11, 2021 in the McAllaster Room. In attendance were Pam Van Arsdale (Chair), Walter Gallo (Trustee), Jerry Hanauer (Treasurer), Catherine Rombeau (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:59 a.m. Genella McDonald, Stibler Associates, joined the meeting from 9:59 a.m. to 10:36 a.m.

Stibler Associates Space Planning Proposal – Genella McDonald presented the space planning proposal for the Technical Services area of the library.

Secretary’s Report – Minutes from the May 21, 2021 meeting were accepted and approved.

Treasurer’s Report – The Treasurer’s report was reviewed and accepted.

Acceptance of Gifts – There were no gifts to accept.

Director’s Report – See attached.

Old Business:

LED Lighting Project – Miriam received an update from Peter that some of the lights are backordered; the project is expected to be completed in the next few weeks.

Reopening Plan – Discussion of whether to maintain the mask requirement. This will be revisited on a monthly basis.

Motion: Pam made a motion to lift the mask mandate with signage encouraging people to continue to wear them. Walter seconded. Motion passed unanimously.

ARPA Funding Through NH State Library – Miriam requested that the Trustees grant her authority to submit and manage our proposal for the ARPA grant.

Motion: Walter made a motion to grant Miriam Johnson the authority to enter into an agreement with the NH State Library for the ARPA grant. Jerry seconded. Motion passed unanimously.

Parking Lot – Miriam learned from Jeff Foote that the parking lot project will be delayed as adequate funding is not currently available. Any updates will be shared.

Bench – The bench was installed this week and we will have a small celebration with Mary Ann on Thursday, June 17 at 10:00 a.m.

New Business:

Space Planning Funding

Motion: Walter made a motion to engage Stibler Associates to provide space planning services for the technical services area, not to exceed \$8,755. Jerry seconded. Motion passed unanimously.

Review Investment Policy – Tabled until the next meeting.

E-rate – Miriam shared that a Town Council member has asked for further information about the library utilizing the federal e-rate program; she is also going to learn more about the Emergency Connectivity Program through an information session the State Library is offering.

The next meeting will be held on Friday, July 9, 2021 at 9:00 a.m. in the McAllaster Room. The meeting adjourned at 11:53 a.m.

Respectfully submitted,
Miriam Johnson
Library Director

Caitlin Loving
Assistant Director