

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
February 11, 2022**

A regular meeting of the Bedford Public Library Board of Trustees was held on February 11, 2022 in the McAllaster Room. In attendance were Pam Van Arsdale (Chair), Walter Gallo (Trustee), Jerry Hanauer (Treasurer), Catherine Rombeau (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:08 a.m.

**Secretary's Report** – Minutes from the January 14, 2022 Regular meeting of Library Board of Trustees were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted.

**Acceptance of Gifts** – The following gifts were accepted: Dina Weber in memory of Barbara Hebert—\$50.00; Joy Book Club—\$145.00.

**Motion:** Jerry made a motion to accept the gifts, Walter seconded. The motion passed unanimously.

**Director's Report** – See attached.

**Old Business:**

**Budget 2021 and 2022** – Brief update on the budget.

**Reopening Plan** – No changes to the reopening plan.

**Thursday hours**—Staffing should be sufficient to be able to resume our regular open hours (until 8:30 p.m.) on Thursday evenings in March.

**Volunteer Policy**—Review and brief discussion of the attorney's comments on the Volunteer Policy, Volunteer Service Agreement, and Volunteer Application. Miriam will get further clarification from the attorney on a several items on the Volunteer Service Agreement relating to insurance and report back in March.

**New Business:**

**Director's Evaluation**—Pam and Miriam will set up a time to go over the evaluation.

**Policy Review Matrix**—Review and brief discussion of the proposed Policy Review Matrix and proposed policies. Miriam and Caitlin will begin drafting additional policies which were brought up for consideration.

The next meeting will be held on Friday, March 11, 2022 at 11:00 in the McAllaster Room. The meeting adjourned at 9:45 a.m.

Respectfully submitted,

Miriam Johnson  
Library Director

Caitlin Loving  
Assistant Director