

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
January 13, 2023**

A regular meeting of the Bedford Public Library Board of Trustees was held on January 13, 2023 in the Richmond Room. In attendance were Pam Van Arsdale (Chair), Jerry Hanauer (Treasurer), Catherine Rombeau (Alternate Trustee), Miriam Johnson (Director), and Emily Weiss (Head of Reference Services). The meeting was called to order at 9:07 a.m. Pam asked Catherine to act in full capacity as a voting trustee due to Walter Gallo's absence.

**Public Comments (if applicable) - none**

**Secretary's Report** – Minutes from the December 9, 2022 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted. Jerry is still working to resolve the Paypal payment situation.

**Acceptance of Gifts**- In memory of Denise Laliberte for community knitting event such as Project Linus - \$550.00 (donations received from: Lori Leblanc, Jamie Kenney, Grace Vandal, Leslie Scaramella); Joy Book Club - \$175.00; miscellaneous - \$32.00

**Motion:** Jerry made a motion to accept the gifts. Catherine seconded. The motion passed unanimously.

**Director's Report** – See attached.

**Old Business:**

**Budget 2022 and 2023** – There were no public comments during the first budget hearing on Wednesday, January 11. The second public hearing on the budget is Feb \_\_ and final vote is \_\_

**Trustee By-laws** – (tabled until March 2023 meeting)

**Material Selection Policy updates**- Miriam incorporated the minor changes that were suggested at the last meeting into the policy. The policy will be sent to the town attorney to review.

**New Business:**

**Landscaping Plan** – The Foundation will match the Trustees' contribution, up to \$15,000, in addition to \$10,000 from De Nicola Trust. Landscaping costs could range from \$25,000 to \$40,000 (based on last season's pricing). There will probably be an unknown amount of town funds available as well. Miriam will meet with Rick Sawyer, Jeff Foote, and Becky Hebert to discuss the landscaping plan.

**Schedule Facilities Update**- The Trustees would like Town Facilities Manager Peter Barbuto to attend the April or May Trustees meeting to provide an update on the town's plans for the building. Miriam will schedule a walk through of the building with the Trustees before the meeting. Miriam will invite Peter to the meeting.

The next meetings will be held on Saturday, January 28, 2023 at 10:00 a.m. and February 10, 2023 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 9:53 a.m.

Respectfully submitted,

Miriam Johnson  
Library Director

Emily Weiss  
Head of Reference Services