

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
February 10, 2023**

A regular meeting of the Bedford Public Library Board of Trustees was held on February 10, 2023 in the Richmond Room. In attendance were Pam Van Arsdale (Chair), Jerry Hanauer (Treasurer), Catherine Rombeau (Alternate Trustee acting as Full Trustee), Lee Joyce (Alternate Trustee), Emily Weiss (Head of Reference Services), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:04 a.m.

Pam asked Catherine to act as a Full Trustee in Walter Gallo's absence.

Public Comments – Kevin Brown mentioned an upcoming OLLI course that may be of interest, “Prevent the Banning of Books and Support Free Speech,” on April 21 and April 28 via Zoom.

Secretary's Report – Minutes from the January 13, 2023 meeting were accepted and approved. Minutes from the January 28, 2023 Special Meeting of the Library Board of Trustees were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Director's Report – See attached.

Old Business:

Budget 2022 and 2023 – Miriam gave an update on the budgets.

Follow up discussion to Trustee policy workshop of January 28, 2023 Library Program Policy; Library Display Policy; Bulletin Board Policy; Gallery Exhibit Policy and associated Request Form; Request Form for Reconsideration of Program, Exhibit, or Display; Request Form for Review and Reconsideration of Library Policy – Review and brief discussion of the edits made to each policy and form. They will be sent to the town attorney for review.

Trustee By-laws – Tabled until the March 17, 2023 meeting.

New Business:

Landscaping Plan – Miriam went over the updated landscaping plan.

Director's Evaluation – Pam and Miriam will schedule a time for the evaluation.

Carpeting on the stairs – The carpet on the stairs is original to the building and is getting worn. Miriam will look at quotes for replacement.

Fire suppression system update – There are two pumps in the fire suppression room that need to be replaced.

The next meeting will be held on Friday, March 17, 2023 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 9:54 a.m.

Respectfully submitted,

Miriam Johnson
Library Director

Caitlin Loving
Assistant Director

Upcoming dates: Board of Trustee Meetings
April 20, 2023 at 9:00 a.m.
May 19, 2023 at 9:00 a.m.