

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
June 9, 2023**

A regular meeting of the Bedford Public Library Board of Trustees was held on June 9, 2023 in the Richmond Room. In attendance were Pam Van Arsdale (Chair), Jerry Hanauer (Treasurer), Lee Joyce (Trustee), Catherine Rombeau (Alternate Trustee), Kevin Brown (Alternate Trustee), Emily Weiss (Head of Reference Services), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:12 a.m.

Secretary's Report – Minutes from the May 19, 2023 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts – \$650.00 for the Bedford Women's Club for the New England Aquarium museum pass; \$115.00 in miscellaneous gifts.

Motion: Lee made a motion to accept all gifts; Pam seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Retirement Party – Miriam asked for \$500.00 for Anne's retirement party for food, decorations, and a cake.

Motion: Jerry made a motion to approve spending up to \$500.00 for Anne's retirement party; Pam seconded. The motion passed unanimously.

Parking lot – Miriam shared the quote for the stone wall clean-up job and two plane trees from Firmly Rooted and is still waiting for a quote from Einstein.

Motion: Pam made a motion to pay up to \$3,500 to pay the balance of the project beyond the DiNicola Trust money, if the Bedford Library Foundation will match that amount; Jerry seconded. The motion passed unanimously.

Trustee By-laws – The Trustee by-laws were reviewed.

Motion: Jerry made a motion to approve the updated by-laws; Lee seconded. The motion passed unanimously.

Meeting Room Policy, Quiet Study Policy, Unattended Children Policy – It was decided that a separate special meeting would be held to discuss policies.

New Business:

Behavior Policy – It was decided that a separate special meeting would be held to discuss policies.

Withdrawal from the NH State Library Depository Program – Tabled until the July meeting.

Todd Leen Donation Discussion – Discussion of potential donation from Todd Leen.

Position Descriptions and Reorganization – Miriam gave a brief update on the plans for reorganizing library positions in light of Anne's retirement.

The next meetings will be a special meeting held on Monday, June 12, 2023 at 7:00 p.m. in the Richmond Room to discuss policies and a regular meeting on Friday, July 14, 2023 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:25 a.m.

Respectfully submitted,

Miriam Johnson
Library Director

Caitlin Loving
Assistant Director