

BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
August 18, 2023

A regular meeting of the Bedford Public Library Board of Trustees was held on August 18, 2023 in the Richmond Room. In attendance were Pam Van Arsdale (Chair), Jerry Hanauer (Treasurer), Lee Joyce (Trustee), Catherine Rombeau (Alternate Trustee), Kevin Brown (Alternate Trustee), Miriam Johnson (Director), Emily Weiss (Head of Collection Management and Acquisitions), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:02 a.m.

Secretary's Report – Minutes from the July 14 regular meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts – Miscellaneous donations – \$28.00.

Motion: Lee made a motion to accept all gifts; Jerry seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Policy Review –

- Bylaws – brief discussion of the attorneys' comments.

Motion: Jerry made a motion to accept the policy as amended today; Lee seconded. The motion passed unanimously.

- Behavior Policy – brief discussion of the attorneys' comments.

- Children's Safety Policy – brief discussion of the attorneys' comments.

- Meeting Room Policy, Application, and Appeal Form – brief discussion of the attorneys' comments.

- Quiet Study Meeting Room Policy – brief discussion of the attorneys' comments.

Motion: Jerry made a motion to accept the policy as amended today; Pam seconded. The motion passed unanimously.

New Business:

Budget 2024 – Miriam went over the proposed budget for 2024.

Staffing – Miriam mentioned the staffing changes while reviewing her Director's Report.

Appointment of Foundation Director – The Foundation recommended Rachel McDonnell as a potential Director of the Bedford Library Foundation.

Motion: Pam made a motion to approve the appointment of Rachel McDonnell as a Director of the Bedford Library Foundation; Jerry seconded. The motion passed unanimously.

Carla's Party – Miriam asked for approximately \$300.00 for Carla's goodbye party.

Motion: Pam made a motion to approve; Lee seconded. The motion passed unanimously.

Watering – Miriam and Pam discussed paying Tad Hagner for the time he spent watering the new plants and trees.

Motion: Pam made a motion to pay Tad Hagner \$20.00 an hour for his 17 hours of work; Jerry seconded. The motion passed unanimously.

The next meetings will be held on Monday, September 18, 2023 at 9:00 a.m. and Monday, October 23, 2023 in the Richmond Room. The meeting adjourned at 10:51 a.m.

Respectfully submitted,

Miriam Johnson
Library Director

Caitlin Loving
Assistant Director