

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
October 23, 2023**

A regular meeting of the Bedford Public Library Board of Trustees was held on October 23, 2023 in the Richmond Room. In attendance were Pam Van Arsdale (Chair), Jerry Hanauer (Treasurer), Lee Joyce (Trustee), Catherine Rombeau (Alternate Trustee), Kevin Brown (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:03 a.m.

**Secretary's Report** – Minutes from the September 18, 2023 regular meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted.

**Acceptance of Gifts** –Miscellaneous donations - \$48.00; Bedford Library Foundation (Daugela Family) donation of furniture purchase for adult seating - \$15,379.38.

**Motion:** Jerry made a motion to accept all gifts; Lee seconded. The motion passed unanimously.

**Director's Report** – See attached.

**Old Business:**

**Budget 2024** – Miriam is meeting with Kathleen Bemiss from Town Council about the budget on Tuesday, October 24<sup>th</sup> and will be presenting to the Town Council on Wednesday, October 25<sup>th</sup>. The budget workshop date for the library is Wednesday, November 1<sup>st</sup>.

**Todd Leen Donation** – Todd is interested in donating two Wiggle Rooms, which are sound-proof pods that will allow for small meetings and video calls.

**Subscription Request** – Brief discussion of a patron request to provide additional newspaper titles. The Trustees affirmed the director's decision regarding the patron request.

**New Business:**

**3D Printing Policy** – Brief review of the 3D printing policy. Miriam will send it to the attorney for review.

**Staffing Update** – Kersten Matera is our new Cataloging Librarian and Samantha Diggins is our new Assistant Children's Librarian. Tricia Imbriano is resigning to have more time to travel but will return in the spring as a substitute.

**First Amendment Audit** – We had another First Amendment audit on October 11<sup>th</sup>.

The next meetings will be held on Friday, November 17, 2023 and Friday, December 8, 2023 in the Richmond Room. The meeting adjourned at 9:56 a.m.

Respectfully submitted,  
Miriam Johnson  
Library Director

Caitlin Loving  
Assistant Director