

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
December 8, 2023**

A regular meeting of the Bedford Public Library Board of Trustees was held on December 8, 2023 in the Richmond Room. In attendance were Pam Van Arsdale (Chair), Jerry Hanauer (Treasurer), Lee Joyce (Trustee), Catherine Rombeau (Alternate Trustee), Kevin Brown (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:04 a.m.

Secretary's Report – Minutes from the November 17, 2023 regular meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts –Miscellaneous donations - \$76.00; Bedford Women's Club (memorial books) - \$74.41; Judith Maclellan (books) - \$100.00.

Motion: Lee made a motion to accept all gifts; Pam seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Budget 2024 – On December 13th the Town Council will move the budget forward for public comment. No changes have been made so far.

Todd Leen donation discussion – Miriam gave an update on the current status of the quiet rooms; we are waiting on an update from the vendor to see if they can accommodate a more customizable footprint to fit in the selected area while complying with ADA requirements.

New Business:

Trust Funds – Miriam presented the RSA pertaining to Trust Funds and reviewed the history of the Trust Funds that had been bequeathed to the library.

Account to replace Comprise for Online Payment – Miriam gave an overview of the current credit card system in the catalog for the GMILCS consortium. Comprise does not work as well with Aspen, the new catalog overlay, and Square has been recommended to replace it.

Patrons – A patron fell outside after the Sunday Concert and broke his arm. Another patron spoke with Emily S. about wanting to label all books with LGBTQ+ content. A third patron will meet with Miriam and Pam soon to discuss his request for the library to purchase The Epoch Times.

The next meetings will be held on Friday, January 19, 2024; Friday, February 16, 2024; and Friday, March 8, 2024 in the Richmond Room. The meeting adjourned at 9:53 a.m.

Respectfully submitted,
Miriam Johnson
Library Director

Caitlin Loving
Assistant Director