

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
January 19, 2024**

A regular meeting of the Bedford Public Library Board of Trustees was held on January 19, 2024 in the Richmond Room. In attendance were Pam Van Arsdale (Chair), Lee Joyce (Trustee), Kevin Brown (Alternate Trustee serving as a Full Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:04 a.m. Pam asked Kevin Brown to serve as a Full Trustee in Jerry Hanauer's absence.

Secretary's Report – Minutes from the December 8, 2023 regular meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts –Miscellaneous donations - \$86.00.

Motion: Kevin made a motion to accept all gifts; Lee seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Budget 2024 – There was a public hearing for the Town Budget on January 10th and the next one will be on January 24th at BCTV at 7:00 p.m.

Todd Leen donation – Todd Leen made the donation for the Wiggle Rooms and the Foundation voted to supplement the funds for the full cost of the project. Miriam has ordered them.

Trust Funds – Tabled until the next meeting where Jerry is present.

Purchase Request – Pam has had a continued conversation about the request to subscribe to *The Epoch Times*. The Trustees discussed it and re-affirmed their decision to not purchase *The Epoch Times* for the library.

New Business:

Trex Bench Donation from Bedford Lions Club – There is a collection box for plastic bags that can be turned into Trex material in the upstairs lobby of the library, facilitated by the Bedford Lions Club. At some point we will be eligible for a bench made of Trex material.

Policies from Attorney Review: Circulation, Library of Things, 3D Printing – Primex is reviewing the Library of Things and 3D Printing policies.

Motion: Pam made a motion to approve the Circulation policy as amended; Lee seconded. The motion passed unanimously.

Policy Review Matrix for 2024 – Discussion of the proposed policy review matrix.

Tool Library – Miriam and Caitlin will be meeting with a member of the Bedford Men's Club regarding the potential donation of tools to add to the Library of Things.

The next meetings will be held on Friday, February 16, 2024; and Friday, March 8, 2024 in the Richmond Room. The meeting adjourned at 10:13 a.m.

Respectfully submitted,

Miriam Johnson
Library Director

Caitlin Loving
Assistant Director