

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
July 19, 2024**

A regular meeting of the Bedford Public Library Board of Trustees was held on July 19, 2024 in the Richmond Room. In attendance were Lee Joyce (Chair), Pam Van Arsdale (Trustee) via Zoom, Jerry Hanauer (Treasurer), Kevin Brown (Alternate Trustee), Catherine Rombeau (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:01 a.m. Pam Van Arsdale was present from 9:00 a.m. to 9:50 a.m. via Zoom.

Secretary's Report – Minutes from the June 7, 2024 regular meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts – Miscellaneous donations - \$46.00; Derry Medical Center Foundation - \$1,000.00; Bedford Garden Club Memorial Book - \$25.30.

Motion: Jerry made a motion to accept all gifts; Lee seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business

Trust Funds – Jerry reviewed the current status of the income from the Trust Funds. He will contact the Trustees of the Trust Funds regarding a duplicate check that was received. Asking for disbursement of each year's income has been added to the Library Trustees' calendar for January.

New Business

Investment Policy – Jerry learned about the NHPDIP at the NHLTA conference as a potential alternative to Fidelity. It was agreed to move funds from the Special Account to the Fidelity account once they reach a certain amount. The investment policy was reviewed.

Motion: Jerry moved to renew the investment policy without change; Pam seconded. The motion passed unanimously.

Budget 2025 – Miriam gave an overview of the budget timeline.

Staffing Update – The full-time librarian position has been filled, and the part-time position is in the process of being filled. The budget request proposal for two full-time positions was reviewed. The Trustees were in agreement that the request for the positions was necessary.

Pam left the meeting at 9:50; Lee asked Catherine to serve as Full Trustee in Pam's absence.

New Foundation Member – Colleen Agustsson, currently on the Board of the Friends of the Bedford Library, was recommended by the Library Foundation to become a member.

Motion: Jerry made a motion to approve Colleen Agustsson as a new member of the Library Foundation; Catherine seconded. The motion was approved unanimously.

Local Author Shelf Policy – The draft local author shelf policy was reviewed. Miriam will send the edited version to town counsel for legal review.

Geothermal Recs – Miriam found that our independent verifier and seller were no longer in business, so she researched alternatives. At this time, the cost for the independent verifier exceeds any income from RECs sold; unless the market changes, RECs will not be sold.

The next meetings will be held on:

Friday, August 16, 2024;

Friday, September 13, 2024;

Friday, October 18, 2024;

Friday, November 15, 2024;

Friday, December 13, 2024;

Friday, January 10, 2025;

Friday, February 7, 2025, all at 9:00 a.m. in the Richmond Room.

The meeting adjourned at 10:34 a.m.

Respectfully submitted,

Miriam Johnson

Library Director

Caitlin Loving

Assistant Director