

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

**June 28, 2012**

A regular meeting of the Bedford Public Library Board of Trustees was held on June 28, 2012 in the New Hampshire Room. In attendance were Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 8:10 a.m.

**Secretary's Report** – Minutes from the May 24, 2012 meetings were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted.

**Director's Report** – See attached.

**Old Business:**

**Meeting Room Policy** – The edited policy was distributed. Walter motioned to accept the amended policy; Tony seconded. The policy was unanimously approved.

**Strategic Planning** – One of the books suggested at the NHLTA conference was purchased and will be consulted. Mary Ann shared information from her discussion with Deb Hoadley about setting up a strategic planning committee and the time frame and expected cost. We should decide who to approach to be on the committee. Walter will come in to speak with Mary Ann and Miriam about potential members, then the full board will discuss members and ideas.

**DVDs** – We will begin using new cases. Some older DVDs will be repackaged.

**New Business:**

**HVAC** – More ceiling leaks occurred in May due to various problems with pumps and drains.

**Policies** – The bylaws of the trustees was one document identified that could be updated.

**TD Bank Affinity Plan** – Mary Ann briefly explained the plan and is going to mention it to the Foundation.

**Security** – Building security was discussed. Mary Ann informed the Trustees that this was brought up at the department head meeting. The town wide building assessment study may contain recommendations when it is finalized. The police chief may also have more suggestions.

The next meeting is scheduled for Friday, July 20, 2012 at 8:00 a.m. in the NH Room. The meeting adjourned at 9:42 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director