

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES  
January 12, 2017**

A regular meeting of the Bedford Public Library Board of Trustees was held on January 12, 2017 in the Richmond Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:08 a.m.

**Secretary's Report** – Minutes from the December 8, 2016 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted. The following gifts were accepted by the Library Trustees: Maclellan gift books - \$50.00; Salvatore/Heit - \$200.00

**Director's Report** – See attached.

**Old Business:**

**Update of library septic issues** – DPW flushes all toilets multiple times daily to keep the septic clear. On December 30<sup>th</sup> we had another backup with the bathrooms. The plumber was here all day. At the moment there is no date to fix the system. It will require an RFP and an engineering study and design. Mary Ann will continue to talk with Jim Stanford. It also ties in with other projects that are pending, such as the lower level carpeting and parking lot.

**Geothermal update** – The touchscreen monitor has arrived. It shows live information of the geothermal system and an explanation of it. There is a photo slideshow of the process.

**Facilities study of town buildings** – The town will be conducting a facilities study focused on space planning for the future, with a 5-10 year timeframe. Library will be included.

**Foundation meeting** – The Foundation brought up the question of expansion. They are interested in discussing it.

**Budget 2017** – The first budget hearing took place last night.

**New Business:**

**Replacement Wireless Router** – Given the problems we have had recently with the public wireless network, we may need to replace the router. We are requesting funding to purchase 2 new ones if needed, at a maximum cost of \$2,000.

**Motion:** Walter moved that the Trustees approve the expenditure of up to \$2,000 for the replacement of the library wireless router with two new ones. Ed seconded. Motion approved unanimously.

**Safety plan** – Mary Ann has attended trainings about a safety plan. Ed asked that we bring a speaker in for staff training. We will also update the fire evacuation plan.

The next meeting will be held on Friday, February 10, 2017 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:50 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director