

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
February 28, 2020**

A regular meeting of the Bedford Public Library Board of Trustees was held on February 28, 2020 in the New Hampshire Room. In attendance were Walter Gallo (Chair), Pam Van Arsdale (Treasurer), Tony Frederick (Trustee), Jerry Hanauer (Alternate Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:03 a.m.

Secretary's Report – Minutes from the January 17, 2020 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts – Public hearing for the acceptance of a bequest from Wayne Donald Skelly as per the provisions of RSA 202-A:4-c. Public hearing opened at 9:07 a.m. Closed at 9:10 a.m.

Motion: Pam moved to accept the partial distribution of \$35,000 from the estate of Wayne Donald Skelly to the Bedford Public Library. The Treasurer of the Library Trustees will deposit the money in accordance with the Investment Policy of the Library Trustees in the Fidelity Money Market Account. Tony seconded. Motion passed unanimously.

Director's Report – See attached.

Old Business:

Annual information for Town Report and NH State Library Report – Mary Ann explained the annual reports and distributed the numbers from the town report. The full town report will be available before election day.

New Business:

Facilities – Mary Ann met with Peter Barbuto. The exterior of the library will be painted this year; an RFP is ready to go. Peter is working with Eversource to replace the lights with LED lighting. He is also scheduling a carpet cleaning, and discussed replacing the mats in the foyers, as well as the carpet in the NH Room and on the stairway. He is working with a door company to replace the exterior door handles and locking mechanisms. Mary Ann also brought up storage with him. We are investigating the cost of off-site storage units.

Director's Evaluation – The evaluation is scheduled for Tuesday, March 3.

New Shelving Units – The Foundation approved funding for three single width mobile shelving units in the YA area. The full plan for that area also included two double width mobile units.

Motion: Pam moved that the Trustees approve funding of \$7,250 for the two mobile shelving units. Walter seconded. Motion passed unanimously.

The next meeting will be held on Friday, March 20, 2020 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:05 a.m.

Respectfully submitted,

Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director