

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
October 22, 2020**

A regular meeting of the Bedford Public Library Board of Trustees was held on October 22, 2020 in the McAllaster Room. In attendance were Walter Gallo (Chair), Pam Van Arsdale (Treasurer), Jerry Hanauer (Alternate Trustee), Mary Ann Senatroy (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:11 a.m.

Secretary's Report – Minutes from the September 24, 2020 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following gifts were accepted: Bedford Women's Club book in memory of Virginia Deady - \$25.00; Rotary Club of Bedford books for speakers - \$400.00.

Director's Report – See attached.

Old Business:

Budget 2020 – The current YTD budget was distributed.

Budget 2021 – Mary Ann distributed the 2021 budget and explained the layout. The increase is 1%. Rick did not make any cuts. The budget session with the Town Council is on Saturday, November 7 at 1:30 p.m. at BCTV.

Facilities Update – There was a wasp infestation in early October, and we had to close the children's room for three days; there are just a few stragglers left. Einstein Construction will be adding a door to access the Tech Services area; we are waiting to hear when the work will begin.

LED Lighting Project – Mary Ann spoke to Rick about the project. He was apologetic for having delayed, but recently emailed that he is fine with moving forward with it, and the funds will come out of the facilities budget.

New Business:

Bedford Bulletin Digitized – The Bedford Bulletin issues from 1977-2008 have been digitized from microfilm and are searchable. Issues for 2009 to the present are already available through our Newsbank online subscription.

Staff Training Day – Thank you to the Trustees for lunch. We had a productive day, meeting in small groups inside and as a larger group outside.

Contact-Free Pickup Hours – We will offer contact-free pickup during the hours that we are closed to browsing, but that staff is in the building, namely 2-4 Monday-Thursday and 2-5 on Friday.

Book Donations – We are working out the logistics of accepting donations.

EBSCO databases – The NH State Library has indicated that they will not be paying for this subscription beginning in June, 2021. It is very important to what we do for readers' advisory and providing access to magazine articles. We are looking at options to cover the cost of this, either through a state-wide contract or through GMILCS.

Library Trustee Vacancy – Bob Brooks left a voicemail for Walter Gallo resigning from the Board. Walter was unable to reach Bob via phone, and left a voicemail accepting the resignation. Mary Ann spoke with the Town Manager about it. He suggested that, since we have an alternate, we continue through the election, and have two slots available in March. Jerry will continue in his role as alternate.

The next regular meeting will be held on Friday, November 13, 2020 at 9:00 a.m., in the McAllaster Room. The meeting adjourned at 10:41 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director