

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES  
March 18, 2016**

A regular meeting of the Bedford Public Library Board of Trustees was held on March 18, 2016 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:03 a.m.

**Secretary's Report** – Minutes from the February 4, 2016 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted.

**Acceptance of Gifts** – A relative of the Wiggins has offered to donate a bible from 1754 which belonged to James Walker Wiggin, one of the first settlers of Bedford. The Bedford Historical Society shared their form which they use for acceptance of such gifts.

**Motion:** Walter moved to accept the bible. Tony seconded. Motion approved unanimously.

**Director's Report** – See attached. Mary Ann will be giving a 15 minute presentation to the Town Council on March 26 to update them and to report on the library's 2-5 year goals. Mary Ann mentioned the RFID system that Rochester Public Library has installed.

**Old Business:**

**Library History Display** – Bob Brooks presented the proposed design for the memory wall and the expected cost. The Trustees were in agreement to move forward with the project. Mary Ann updated the group that Sue Holstein has applied for and had approved a grant of \$3,500. The grant has been made through the foundation. Once the check is received, a down payment will be made to the frame shop. Installation is expected to be completed by mid-June.

**Geothermal Update** – Mary Ann reminded the Trustees of the groundbreaking on March 23. Meridian is the main contractor, Eckhardt is installing the equipment, and Skillings is drilling the wells. There is another company who will be cleaning the ducts. Mary Ann met with Peter last week for an overview. Drilling has begun. They will be starting installation on the lower level, and will close off areas with plastic sheeting. Work hours will be from 5 a.m. to 2 p.m.; the contractors intend to do everything they can so that we can stay open. The units have been ordered. The units will arrive in about 8-9 weeks. The upper level will have to be closed when the units are replaced. During that time we will have circulation and reference is the lower level, as well as new books and magazines. We have stopped taking any more meeting room reservations due to the project. Discussion ensued regarding how to educate the public on how geothermal works.

**By-laws** – Walter will bring the by-laws draft to the next meeting.

**New Business:**

**Director's yearly evaluation** – Ed and Mary Ann will touch base next week to set a time.

The next meeting will be held on Thursday, April 14, 2016 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:18 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director