

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
July 7, 2016**

A regular meeting of the Bedford Public Library Board of Trustees was held on July 7, 2016 in the Richmond Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Mary Ann Senatroy (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:05 a.m.

Secretary's Report – Minutes from the June 9, 2016 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts – The following gifts were accepted by the Library Trustees: Carolyn Boland - \$20.00.

Director's Report – See attached.

Old Business:

Geothermal Update – The project engineer, Mike Casella, gave a presentation to the staff which was filmed and will be running on BCTV. A system monitor will be mounted in the gallery. We moved upstairs a week earlier than planned, on June 27. The units are working downstairs and they are beginning to be turned on upstairs.

By-laws – An updated draft was distributed and discussed. The agreed-upon modifications will be made and a new draft distributed.

Memory Wall – The wallpaper and photographs were installed on the Lower Level.

Hannaford Donation – Hannaford donated \$2,000 to the Library Foundation.

New switch – Two switches were needed, not one.

Motion: Ed moved that \$1,130 be approved to purchase two new switches. Tony seconded. Motion approved unanimously.

New Business:

Big Read – As part of the Hillstown Library Coop we received a grant to read "The Grapes of Wrath." Eighteen libraries are participating. The kickoff event will be at LaBelle Winery on September 18.

Meeting Room Policy – The crowd control requirements have changed; all full time staff will be crowd control managers, rather than community members who run meetings.

Motion: Ed moved that the policy be amended to remove the reference to the crowd control manager certificate and to update the meeting room application. Tony seconded. Motion approved unanimously.

The next meeting will be held on Thursday, August 4, 2016 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:26 a.m.

Respectfully submitted,
Mary Ann Senatroy
Library Director

Miriam Johnson
Assistant Director